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## Little Paxton School Governing Body

### **Minutes of the Curriculum and Standards Committee Meeting held on Monday 21<sup>st</sup> November 2016 at 6.30pm**

The meeting started with a presentation on RAISEonline

<b>Present:</b>		David Jones	Parent Governor
Ellen Barratt	Parent Governor	Mike Kendall	Co-opted Governor
Maria Button	Co-opted Governor	Gemma Manning	Parent Governor
Penny Conway	Authority Governor	Oliver Poulain	Parent Governor
Neil Donoghue	Co-opted Governor	Jordana Watts	Staff Governor
Graham Hiom	Co-opted Governor	<b>In attendance</b>	
Rebekah Jenkins	Associate Member / Staff	Alison Gatward	Clerk

AOB (including Richard Fairbairn, Parent Governor)

Whilst the majority of governors were gathered there was a discussion regarding a proposal for new doors for the entrance hall (governors had received an email prior to the meeting giving details). A quote of £3,119.30 has been received and is based on the work being completed at the same time as all the other doors are replaced as part of the building extension. Governors discussed whether this was in the capital expenditure plan and whether new doors are required at this time. Prior to this the doors were not planned to be replaced but it was acknowledged that they will need replacing in time, there are funds available and it would cause less disruption to the school to replace them along with the others. Whilst there are no other quotes it was assumed that the contractors would have negotiated for all the doors and that this would be a reasonable price. Governors agreed to the purchase of the new doors, the bill for which will be received at the end of the building project.

1. Apologies for absence – none received
2. Declaration of changes in interests - no changes declared
3. Agree minutes of the last meeting (11.7.16) and matters arising.  
Minutes approved – no further comments.
4. Report on pupil progress –
  - Looking at the boy/girl gap in year groups – how to close this gap? Specific review of Yr 6 boys/girls was requested at the last C&S meeting in July. This was reviewed in the previous presentation but will also be carried over to the next meeting when there will be review regarding the other year groups results.
  - Data report from meeting with school improvement adviser at the end of the summer term – this was emailed to all governors during the summer holidays.
5. CGS suggested items
  - Pupil Premium (PP)–
    - What Impact has the use of PP had in the last year?

- Spending PP plans for this year?
- Full update on PP carried through from this meeting last year.

The PP report has been circulated to governors. It was highlighted that the teaching assistants play a key role in supporting the PP children. The social capital group is developing and having a positive impact, a group of children are going to a farm next term during lambing.

Governors noted that the report requires a change to the section regarding 1st Class at writing relating to SATS data now that the results have been received. This report will be available on the school website once it is finalised.

**ACTION: RJ/JW to update and load to website**

**QU:** Should this report be more specific relating to targets? All of the children in the interventions have targets and there are data which governors review. **QU:** Do we need to share how we want to move these children forward by publishing targets? The outcomes data is used to review the PP children. If this data shows that the progress is being made then that validates this spend. If the data does not show that then we need to explore further. However, in terms of what is published, our PP children are a small percentage of our children. As a school we look at the children rather than just as numbers or statistics. If figures are used it may be easy to identify these children as they are such a small group. School and governors need to know the levels of progress we do not need to publish this publicly. Next year all the social capital information will be included on this report. Governors agreed this format of the report met the needs of the school at this time.

#### 6. Policy review

- EYFS Policy 2013 - **QU:** Start school in the year they will become 5, is this correct? This is the general rule and it may not be helpful to highlight other options which are seldom used. Details of parents' forum need to be included. **QU:** Do we include more information on what is expected of children entering Foundation here? This is more for internal use so it would not be beneficial. **QU:** There is a shorter phase induction period which needs to be amended? Does this make a difference to the base levels of the children? The base level hasn't changed since the induction period has been made shorter.

It was suggested to benchmark base level data with a couple of other local schools e.g. Prior Infants and Loves Farm. This would be a project for the new phase leader. It would help governors to understand if this situation is unique.

Policy approved and adopted.

**ACTION: RJ** to discuss with Phase leader.

Pupil Premium Policy and expenditure review –Note to amend to 'previous year' on paragraph 3 to make generic. Policy approved and adopted.

- Inclusion / SEN policy / Accessibility plan –The merger of these policies were agreed. Policy to be reviewed in Autumn 2018. Policy approved and adopted for use in the interim period.

#### 7. Update on proposed governor visits – see item 8

#### 8. Future Governor Visits –

Reason for Visit	When	Who
Impact of the building project on school life	Each Term	ND
Middle Leadership (2 part)	Dec 2016, Spring Term	MK & GH & EB
Social Capital Group	Autumn Term	MB & EB
Hand writing focus in school*	Autumn Term & Summer Term	OP & PC
School PE and sport provision	Early 2017	OP & GM

Maths Mastery	Spring Term	EB & GM
Re-visit marking	Summer Term	DJ & MK
Outdoor Learning**	Autumn 2017	MK & GH

\* Handwriting follow up is difficult as the governors who previously undertook the visit are no longer on board and children have taken their books home. It was agreed to start afresh and look at the new strategies such as the golden standard piece of writing.

\*\* This was a follow up to look at new outdoor areas but they not being developed until the extension work has been completed. Hold visit until 2017/18.

9. Has everyone completed their DBS Checks? DJ to send in new copy.

10. Any other business – TBA

A governor highlighted discussion with a couple of sets of parents who had undertaken learning assessments at their own expense. **QU:** Were school aware and is this a trend? Discussions had been had with school ahead of the parents making this decision and they are the only two assessments that school are aware of.

Parent governor election is due to finish on Friday; governors who are in and around school were encouraged to remind parents to vote.

Meeting closed at 9:26pm